

Quick Reference Guide: how to set up myGovID

A Digital Identity (such as myGovID) is required to access ADMS. myGovID is the Australian Government’s Digital Identity app and setting up a myGovID is the first step in the one-time setup for ADMS access. This guide will show you how to set up a myGovID. Please visit www.[mygovid.gov.au](https://mygovid.gov.au/)/set-up for further information.

1. Download and install the myGovID app on your smart device (phone or tablet).





**RESULT:** The myGovID app will be available on your smart device.

*NOTE: The myGovID app is available for both iOS and Android smart devices.*

1. Open the myGovID app on your smart device and enter follow the prompts to enter your details.

*NOTE: You need to enter your full name, date of birth and email address.*

*ADMS requires a user to have at least a* ***Standard identity strength****. You can update your identity strength at a later stage.*

1. Follow the on-screen instructions to verify your documents to your desired identity strength.

**RESULT**: Your myGovID digital identity has now been created and you can now connect your myGovID to the Relationship Authorisation Manager (RAM). Visit [info.authorisationmanager.gov.au](https://info.authorisationmanager.gov.au/) for information or see our other help and support materials.

Support

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| See our other help and support materials including the one-time setup for ADMS access fact sheet. |

For assistance with ADMS, contact the National Customer Service Line (NCSL) on **1800 020 108**.

For feedback on this quick reference guide, contact ADMSEngagement@dese.gov.au