Transition to Work - Service Delivery Plan
Our Participants (15 - 24 years)

YES -Youth Employment Services proudly delivers the Transition to Work (TtW) service in Outer Western Sydney to help young people not currently in school, with work readiness, education and training or recruitment to work, including apprenticeships and traineeships**.**

Our Service

Our team have helped hundreds of young people into rewarding careers. To help you reach your goals, we are committed to working with you to:

➢ Develop a vision for your future career – what is important to you and why.

➢ Identify your talents and skills, including areas that you would like to develop further.

➢ Connect you with local employers, experts, inspiring mentors and people in the community who can help you identify and achieve your employment goals.

➢ Create real world opportunities (such as work tasters, work experience, mentoring) that are matched to your strengths and talents.

➢ Gain employment which is aligned with your goals and aspirations.

You can expect

Active outreach and engagement:

➢ Once you connect with us, we'll begin by getting to know the real you and discussing how we may best work together on your personal Job Plan.

➢ If you are unsure that TtW is right for you, our Youth Development Coaches (YDCs) can also meet informally at shopping centres, Centrelink, train stations, community youth centres or at youth events, and discuss your personal situation.

Coaching support to:

➢ Explore what you want to be and do, and the jobs that match your interests.

➢ Develop your employment goals and aspirations and make a plan to achieve them.

➢ Access specialised services if you need to address any challenges to education or employment.

Skill building activities including:

➢ Group workshops to build your employability skills (such as job searching, interview prep and résumé writing), delivered with the help of local employers, VET trainers and other community members.

➢ In addition to group work, you will receive One-on-One support from our Coaches, volunteers and industry experts.

➢ Support to further develop the essential skills needed to succeed in the workplace and grow your career.

➢ Enrolment in accredited training in an area that is linked to your job plan, local job opportunities and employer expectations.

➢ Where possible we'll also strive to help you acquire practical skills, such your **first aid certificate** or **driver licenses**.

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Continued…

You can also expect

Up to 6 months of post-placement support

We all want your new job to last. We will stay in close contact, especially for the first 6 weeks, to ensure you are safely on your way to stable employment or education. This may include:

➢ One on one coaching either face to face or via phone, email or social media, as appropriate, to encourage your success and address any issues that may arise.

➢ Assistance from our specialist Post Placement Support coaches to help manage workplace relationships and performance expectations.

➢ Support for referrals for specialised services for any challenges or specific work development issues.

➢ Where appropriate, coordinating with family, friends and mentors to ensure you are supported.

By the end of your time in TtW, you should have:

➢ An employment and/or learning outcome that is matched to your strengths and talents.

➢ A clear vision for what you want to achieve in your future & why.

➢ An Address Book of people and places for lasting help.

➢ Knowledge and experience to navigate the world of work.

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We look forward to working with you on your personal journey to employment!

Penrith: Shop 9, NK Centre Arcade, 450 High St, Penrith (Head Office) Free call: **1800 912 611**
Windsor: Hawkesbury House, 6 Christie St. Opposite Centrelink. Free call: **1800 912 611**
Springwood: 7-9 Raymond Rd, Springwood Free call: **1800 912 611**
Katoomba: 31 Waratah St, Katoomba (Mondays & Outreach Service) **1800 912 611**

Enquiries welcome: ttw@schoolsindustry.com.au   Website https://yesemployment.com.au