

**Transition to Work - Service Delivery Plan**

Jobs Statewide has been helping young people shape their future, improve their wellbeing and find meaningful work for over 32 years. Our philosophy is that everyone has the right to a place in the workforce regardless of age, background or ability. We provide Transition to Work services to eligible young people aged 15 - 24 years old, in the Inner Metro Melbourne region of Victoria.

**Our Commitment to our Participants:**

Our Service Vision is high quality services that develop and improve the lives of young people by placing them into sustainable employment and education.

Once registered with Jobs Statewide, you can expect a meaningful, holistic service which is driven by your choices and includes:

* Access to our **Youth Activate** program, where you develop a personalised Youth Activation Plan that is in line with your career interests and capabilities.
* Tailored **Pathways to Employment**, which are designed in collaboration with you and can include:
* Sourcing practical experience activities relevant to your career interests and in demand jobs
* Intensive job search assistance including reverse marketing and job matching
* Interview preparation activities to increase your success in navigating the recruitment process
* Assistance with participating study, including returning to school opportunities where possible.
* A mix of 1:1 personalised support and group activities, to build on your skills, social connections, motivation and self-confidence.
* A review of your progress every six months to make sure that your Pathway is still relevant to your needs.
* Access to our **Start Monday** program to help you start work, understand employer requirements and expectations and maintaining good mental health while keeping a job.
* Intensive Post Placement Support with tailored contacts and communication styles that best suit your needs.
* Recognising that young people can face complex mental health concerns, our Allied Health Team can provide 1:1 or group workshops to provide additional support to you.

Jobs Statewide values the input and ideas of young people. Our **Youth Advisory Committee** actively seeks and reviews feedback from young people to provide ideas and feedback to help us shape our services.

**Our Commitment to local and national Employers:**

Jobs Statewide is committed to servicing employers by finding the best match of candidates to meet their needs and promote the valuable contribution of youth employees.

Some of the services you can expect from Jobs Statewide are:

* Recruitment solutions that include long term employment and apprenticeship/traineeship positions, temporary work trials, Youth Jobs PaTH Internships and Work Experience Placements.
* Our highly effective matching protocol fills your vacancies within 24 hours with the best match. If there is no local match, we open your vacancy to our other sites, providers, and advertise your vacancy on the jobactive website.
* Intensive Post Placement Support when you hire a young participant.

**Our Commitment to the Community:**

Jobs Statewide is committed to building and maintaining relationships with local youth and community groups, schools, service providers and other Workforce Australia providers.

Through our **Community Access Program**, we aim to work together to help young people find meaningful employment, or education pathways.