



Is your business considering retrenchment?



Are you considering retrenching your staff? Make sure you **develop a plan early in the process** and take advantage of the help that is available to you.

Your plan should:

- Consider alternatives to redundancy, such as transfers, retraining, redeployment, reduced hours or part-time work.
- Seek advice on options and requirements around retrenchments www.fairwork.gov.au
- Think about the best way to manage change in your business www.business.gov.au
- Consult with employees and unions about major workplace changes
- Support your retrenched staff. This includes help to find a new job and information on health and well-being services www.whatsnext.dese.gov.au



