

# Workforce Australia

Employment Services

Delivered by  
National Joblink



## OUR COMMITMENT TO EMPLOYERS

WORKFORCE AUSTRALIA - TRANSITION TO WORK - SERVICE DELIVERY PLAN

### WHO WE ARE

National Joblink (N JL) is a community-based, not-for-profit, registered training organisation providing a broad range of training & assessment services to businesses and job seekers throughout Tasmania, Queensland and the Northern Territory. NJL is the provider of the Transition to Work service for young people (aged 15-24 years) in:

- Launceston
- Devonport
- Burnie
- and Smithton.

### NETWORKS

N JL has extensive partnerships with local and regional employers, local government, including Registered Training Providers providing funded or subsidised education and training programs, schools and health providers including mental health assistance and welfare services, to further support young people in their employment journey.

We access programs to support young people develop life skills and further develop employability skills through a variety of community networks.

### FEEDBACK

N JL welcome your feedback! We use your feedback both verbal and written towards continuous improvement of our services to young people, employers and the local community. You can provide feedback through our online email address, or you are welcome to talk with our Mentors or call any of our NJL offices.

### OUR SERVICES

What we will provide to you:

- A single point of contact to ensure consistency.
- Shortlisting job seekers: pre-screening resumes and interviews so you can select from a well-prepared pool of applicants.
- On site visits – we will come to you to save you time.
- Wage subsidies can be offered for eligible young people to assist with the costs of their training.
- Information and contacts on apprenticeships and traineeships.
- Assistance to access suitable and available funded training to further upskill your new employee
- Post-placement support for up to 6 months, designed to the needs of your employee and business including:
  - assistance with mediation of workplace issues.
  - support with understanding the cultural differences between young people and the broader workforce.
  - how to effectively communicate with and motivate young employees.

### CONTACT US

For more information:

**Visit:** [www.njl.org.au](http://www.njl.org.au)

**Email:** [enquiries@njl.org.au](mailto:enquiries@njl.org.au)

**Phone:** 1300 136 496

**LAUNCESTON**  
Level 1, 93 York Street  
Launceston TAS 7250  
03 6334 4966

**DEVONPORT**  
Unit 2, 69 Best St  
Devonport TAS 7310  
03 6424 7668

**BURNIE**  
L4, 46 Mount St  
Burnie TAS 7320  
03 6432 3211

**SMITHTON**  
74 Britton Rd (Smithton District Hospital)  
Smithton TAS 7330  
03 6432 3211



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