# Portfolio glossary and acronyms

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| Accrual Accounting | System of accounting where items are brought to account and included in the financial statements as they are earned or incurred, rather than as they are received or paid.  |
| Additional Estimates  | Where amounts appropriated at Budget time are insufficient, Parliament may appropriate more funds to portfolios through the Additional Estimates Acts.  |
| Additional Estimates Bills or Acts | These are Appropriation Bills 3 and 4, and a separate Bill for the Parliamentary Departments [Appropriations (Parliamentary Departments) Bill (No. 2)]. These Bills are introduced into Parliament sometime after the Budget Bills. |
| Administered Items | Expenses, revenues, assets or liabilities managed by agencies on behalf of the Commonwealth. Agencies do not control administered items. Administered expenses include grants, subsidies and benefits. In many cases, administered expenses fund the delivery of third party outputs. |
| Appropriation | An authorisation by Parliament to spend moneys from the Consolidated Revenue Fund for a particular purpose. |
| Annual Appropriation | Two Appropriation Bills are introduced into Parliament in May and comprise the Budget for the financial year beginning 1 July. Further Bills are introduced later in the financial year as part of the additional estimates. Parliamentary departments have their own appropriations. |
| Assets | Assets are physical objects and legal rights it is expected will provide benefits in the future or alternatively items of value owned by an Agency.  |
| Budget Measure | A decision by Cabinet or Ministers and has resulted in a cost or savings to outlays. |
| Capital expenditure | Expenditure by an agency on capital projects, for example purchasing a building. |
| Consolidated Revenue Fund | Section 81 of the Constitution stipulates that all revenue raised or money received by the Commonwealth forms the one consolidated revenue fund (CRF). The CRF is not a bank account. The Official Public Account reflects most of the operations of the CRF.  |
| Departmental items | Assets, liabilities, revenues and expenses that are controlled by the agency in providing its outputs. Departmental items would generally include computers, plant and equipment assets used by agencies in providing goods and services and most employee expenses, supplier costs and other administrative expenses incurred.  |
| Depreciation | Apportionment of an asset’s capital value as an expense over its estimated useful life to take account of normal usage, obsolescence, or the passage of time. |
| Effectiveness indicators | Measures the joint or independent contribution of outputs and administered items to the achievement of their specified outcome. |
| Equity or net assets | Residual interest in the assets of an entity after deduction of its liabilities. |
| Expenses | Total value of all of the resources consumed in producing goods and services or the loss of future economic benefits in the form of reductions in assets or increases in liabilities of an entity. |
| Fair value | Valuation methodology: The amount for which an asset could be exchanged or a liability settled, between knowledgeable and willing parties in an arm’s length transaction. The fair value can be affected by the conditions of the sale, market conditions and the intentions of the asset holder. |
| *Financial Management and Accountability (FMA) Act 1997* | The principal legislation governing the proper use and management of public money and public property and other Australian Government resources. FMA Regulations and FMA Orders are made pursuant to the Act. |
| Forward estimates | A system of rolling three year financial estimates. After the budget is passed, the first year of the forward estimates becomes the base for the next year’s budget bid, and another out-year is added to the forward estimates.  |
| Liabilities | Liabilities represent amounts owing on goods or services that have been received but not yet paid for. A liability shows the future commitment of the Agency’s assets. |
| Net annotated appropriation (Section 31 Receipts) | Section 31 receipts, also known as net annotated appropriations, are a form of appropriation which allows a department access to certain money it receives in payment of services. These monies are known as Section 31 Receipts, reflecting their authority under Section 31 of the FMA Act 1997. |
| Operating result | Equals revenue less expenses.  |
| Outcomes | The Government's objectives in each portfolio area. Outcomes are desired results, impacts or consequences for the Australian community as influenced by the actions of the Australian Government. Actual outcomes are assessments of the end-results or impacts actually achieved. |
| Portfolio Budget Statements | Statements prepared by portfolios to explain the budget appropriations in terms of outcomes. |
| Receipts | The total or gross amount received by the Australian Government. Each receipt item is either revenue, an offset within outlays, or a financing transaction. Receipts include taxes, interest, charges for goods and services, borrowings and Government Business Enterprise (GBE) dividends received. |
| Revenue | Total value of resources earned or received to cover the production of goods and services. |
| Section 31 Receipts | See net annotated appropriation.  |
| Special Account | Balances existing within the Consolidated Revenue Fund (CRF) that are supported by standing appropriations (FMA Act 1997, ss.20 and 21). Special accounts allow money in the CRF to be acknowledged as set-aside (hypothecated) for a particular purpose. Amounts credited to a Special Account may only be spent for the purposes of the Special Account. Special Accounts can only be established by a written determination of the Finance Minister (s.20 of the FMA Act 1997) or through an Act of Parliament (referred to in s.21 of the FMA Act 1997). |
| Special Appropriations (including Standing Appropriations) | An amount of money appropriated by a particular Act of Parliament for a specific purpose and number of years. For special appropriations the authority to withdraw funds from the Consolidated Revenue Fund does not generally cease at the end of the financial year. Standing appropriations are a sub‑category consisting of ongoing special appropriations — the amount appropriated will depend on circumstances specified in the legislation. |

**Portfolio Acronyms**

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| AAO | Administrative Arrangements Order |
| ABS | Australian Bureau of Statistics |
| ACARA | Australian Curriculum Assessment and Reporting Authority |
| AEIFRS | Australian Equivalents to International Financial Reporting Standards |
| AGIE | Australian Government Indigenous Expenditure |
| AIRC | Australian Industrial Relations Commission |
| AITSL | Australian Institute for Teaching and School Leadership |
| ANAO | Australian National Audit Office |
| ATO | Australian Taxation Office |
| CAC | Commonwealth Authorities and Companies |
| CCB | Child Care Benefit |
| CCR | Child Care Rebate |
| CGS | Commonwealth Grants Scheme |
| COAG | Council of Australian Governments |
| DEEWR | Department of Education, Employment and Workplace Relations |
| DES | Disability Employment Services |
| DoFD | Department of Finance and Deregulation |
| FaHCSIA | Department of Families, Housing, Community Services and Indigenous Affairs |
| FWBII | Office of the Fair Work Building Industry Inspectorate |
| FMA | Financial Management and Accountability |
| FTB | Family Tax Benefit |
| FWBII | Fair Work Building Industry Inspectorate |
| FWO | Fair Work Ombudsman |
| HELP | Higher Education Loan Program |
| ICT | Information and Communications Technology |
| IEP | Indigenous Employment Program |
| ITAS | Indigenous Tutorial Assistance Scheme |
| IYMP | Indigenous Youth Mobility Program |
| JET | Jobs Education and Training |
| JETCCFA | Jobs Education and Training, Child Care Fee Assistance |
| JSA | Jobs Services Australia |
| KPI | Key Performance Indicator |
| LLNP | Language, Literacy and Numeracy Program |
| MCEEDYA | Ministerial Council for Education, Early childhood Development and Youth Affairs |
| MYEFO | Mid-Year Economic and Fiscal Outlook |
| NP | National Partnership |
| OECD | Organisation for Economic Co-operation and Development |
| OECECC | Office of Early Childhood Education and Child Care |
| PAES | Portfolio Additional Estimates Statements |
| PBS | Portfolio Budget Statements |
| RJCP | Remote Jobs and Communities Program |
| SES | Socio-economic status |
| SPP | Specific Purpose Payment |
| SRCC | Safety, Rehabilitation and Compensation Commission |
| SWA | Safe Work Australia |
| VET | Vocational Education and Training |
| WRA | *Workplace Relations Act 1996* |